

Golf Wellington Incorporated

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For Team Conveners

The following is a simple guide to help you as a team Convener ensure that your players have a GWI player registration, load your teams and load your results when you are the 'home' team.

If you would like further assistance, please email: office@wgi.co.nz

All the best for the season.

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Register as a Player

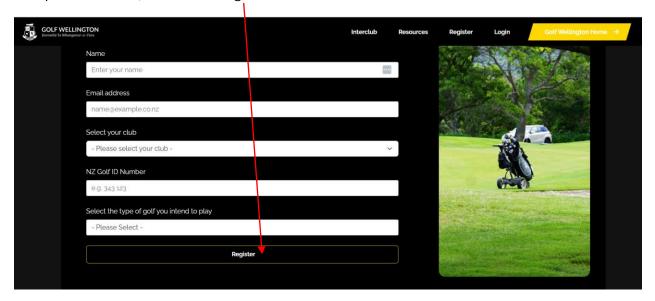
Every player must be registered on the Golf Wellington website. You will not be able to set up your team correctly if a player is not registered.

Make sure every player on your team visits interclub.golfwellington.co.nz

Go to 'Register' at the top right of the screen.



Complete the fields, and select 'Register'.



Once completed correctly, your registration will be confirmed by the below page:



If, for any reason, a member of your team is not able to do this – contact <u>office@wgi.co.nz</u> and we will set up an account for them. Please note that this is only in difficult circumstances such as, the player not having an email address or internet connection.